

## Easy Link for Skype

Skype is a **free video call** service.



You can also **turn off the video** and use it like a **phone**.

This easy link **does not** have a **set time** or **date**.

You can **use Skype** to:

- Make a video call
- Share a **presentation**
- Share **picture** or **documents**.

You will need:



- A computer or laptop
- Your device needs a working microphone and camera



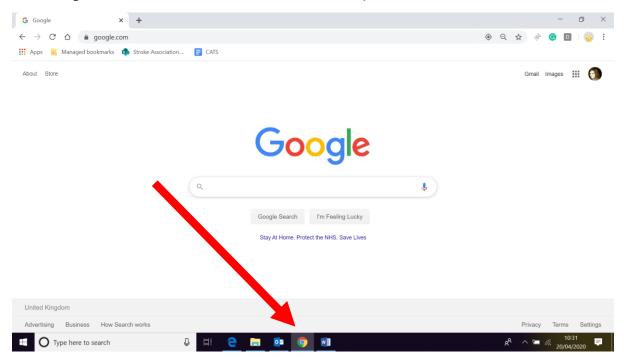
• An internet connection or mobile data



## Sending an easy Skype link

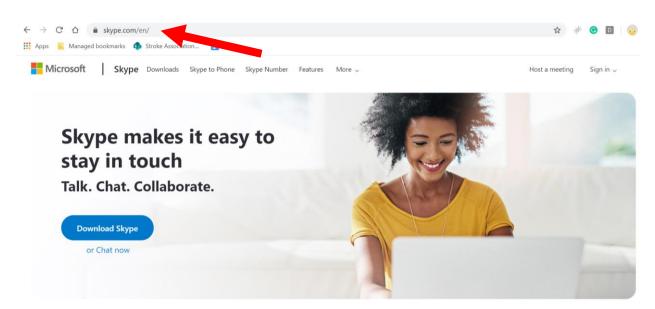
1. **Open** your computer **browser**.

This might be Chrome, Firefox, Internet Explorer or Safari.



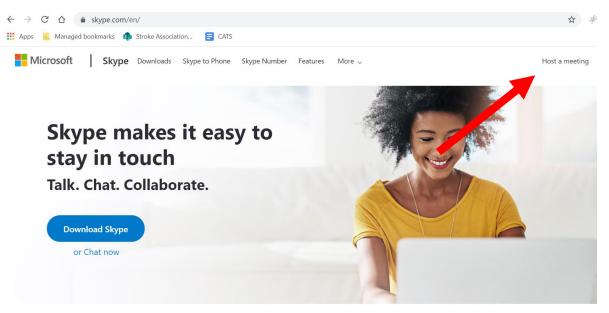
### 2. Visit the Skype website.

Type https://www.skype.com/en in your computer browser.





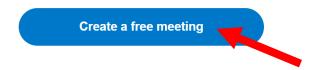
3. Click 'Host a meeting'.



4. Fill in the name of your Skype meeting.

Host a conference call wi one link	ith just	
ТОРІС		
Meet Now	Ø	
Create a free meeting		

Now select 'Create a free meeting'.





You can now share the meeting invite.
Select 'Share invite'.

	Host a conference call with just one link	
∞ join.sl	kype.com/oVfrYhQO8LdW	
	Share invite 🗸	
	⊡_d Start call	

You can **share the link** by **copying the link** and pasting it into a

message.



Or you can select your email account.

This will create an email for you to send.



Remember to email yourself the link so you have a copy.



# Using an easy Skype link

- 1. Open your emails.
- 2. You will receive an email with a Skype link.

You have been invited to meet on Skype. Click here to join the meeting https://join.skype.com/oVfrYhQO8LdW

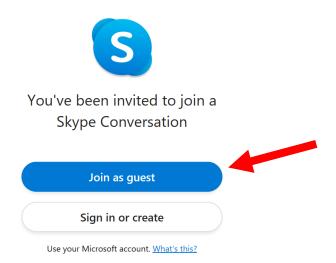
#### 3. Click on the blue link.



You have been invited to meet on Skype. Click here to join the meeting https://join.skype.com/oVfrYhQO8LdW

# **4.** You **do not need** a **Skype account** to join.

#### Select 'Join as a guest'.





## 5. Write your name.

S					
Join as guest Your guest account will expire in 24 hours.					
Enter your name					
By continuing you agree to the <u>Terms of use</u> and <u>Privacy statement</u> .					
Join					
Back					
Select ' <b>Join</b> '.					
Join					

6. To start the video call select 'Start call'.

Communicat							Ū <sup>d</sup> Start call
Signed in as guest (Cait)							Leave group
			T	oday			
		Skype Meetin	ng Assistant has mad	le the chat history visib	le to everyone		
		Skj	ype Meeting Assistar	nt joined this conversa	tion		
		Sky	pe Meeting Assistan	nt has left this conversa	ition		
			Cait joined t	his conversation			
	Type a message						

You are now on the **video call**.